

City of Green River

460 East Main Street, Green River, Utah

City Council and Planning Commission Minutes
Special Meeting
Monday, December 9, 2013

ATTENDING: Mayor Pat Brady, Council Members Kathy Ryan, Kent Johnson, Penney Riches and Philip Engleman; Planning Commission Members Samuel Bassett, Amy Wilmarth, Kim Andrus, Keith Brady and Chris Lezama; Employees Conae Black; from Utah Community Planners Ken Young

CONDUCTING: Mayor Pat Brady, the meeting began at 6:09 p.m.

ORDER OF BUSINESS:

1. General Plan Visioning Workshop. Ken Young explained the services that he would provide to the city for the General Plan update. An emphasis will be placed on creating community goals, strategies and actions within each General Plan chapter, and preparing the plan text in accordance. Utah Community Planners (UPC) will work with a Citizen Advisor Committee, comprised of 6 to 10 members, in reviewing the needs of the community relating to updating the General Plan. This committee should include key community leaders and active citizens. He suggested they start thinking of people who could serve on this committee. There will be different meetings and workshops with the Advisory Committee, the community and stakeholders. Conae Black asked why there was an increase of \$500 from the first quoted price. Ken Young explained that his was to prepare the survey that will go out to the citizens in both mail-out and on-line formats. He offers the full preparation, compilation and analysis of the surveys for \$2,500. The extra \$500 will be to assist the city in preparing the survey. Conae Black asked him to explain what maps would be included into the General Plan. Ken Young said it all depends on what you want in your plan. If the city is limited on funds then he recommends that a land use map be included into the plan. A land use map is different than a zoning map in that it is a guide to direct the future planning of a current zoned area. It helps with future zoning decisions. Other maps would be road ways, parks and trails. He explained the costs of his company creating and getting these maps.

Ken Young stated that this meeting gives the leaders an opportunity to give important input into the city's future. There are several meetings during this process and he will be in attendance to each one of them. Amy Wilmarth asked if they will be making a decision on who will be serving on the Advisory Committee tonight. Ken Young said if not tonight then some time soon. Amy Wilmarth said she has already been thinking about who would be good to serve on this committee and would like some time to prepare them. Ken Young suggested getting different people involved such as someone who knows the history of the community, someone who is interested and someone who is new and has a fresh perspective.

Ken Young said a General Plan complements the Master Plans. It establishes long and short range goals. It is required by the State of Utah and should be updated every five years. He referenced Price City's General Plan which he helped to update. The first chapter is an introduction. If Green River City doesn't have a motto, mission and vision statement then we can create one. We like to come up with goals that are set from the mission and vision statements. Demographics are included. The next chapter is the land use chapter. Chapter three is the community image and goals set for that. We will reference the Transportation Master Plan. Trails will be included if you would like. Other chapters can be economics, housing, parks and recreation and public facilities. The General Plan is only as good as the support from the leadership and the citizens of the city. We don't want to create some document that will sit on a shelf. This needs to be a working document. Once it is adopted then those that were involved in creating it should be invited to city council meetings where the goals have been implemented. A list was created on the things that those present liked and disliked about our community. Ken Young asked what the key questions they would like on the survey. Samuel Bassett suggested asking what size of a community they would like to be. Amy Wilmarth asked for Ken Young's

advice on some good questions to ask the citizens based on his experience. Ken Young said he did not bring any surveys with him but there are some similarities from community to community. One question is a density question. How dense do you want your properties zoned. What are the important zones would you like for your community. What kind of recreational activities would you like to see in Green River? Amy Wilmarth would like to see the surveys taken door to door. Ken Young said other small communities have used the Boy Scouts who dropped off the survey and said they would be back in one hour to pick it up. Keith Brady suggested doing an on line survey. Ken Young thought it was good to have more than one method of distributing the surveys. There are things that you can do as an incentive to get the citizens to return the surveys that has been done in other communities and that is give them an adjustment on the utility bills. When they return their bills their name can be put in a pool to be drawn out for an adjustment on their bill. Samuel Bassett asked Ken Young what a good return rate is and he answered about 5% but he has seen about 30% before. Amy Wilmarth asked how many members should be on the Advisory Committee. Ken Young said no more than ten because more than that it gets too confusing.

2. Adjourn The meeting adjourned at 7:00 p.m.

Pat Brady, Mayor

Samuel Bassett, Planning Commission Chair

Conae Black, City Recorder

Approved: _____