

City of Green River
460 East Main Street, Green River, Utah

City Council Minutes
Special Meeting
Thursday, May 28, 2020

ATTENDING: Mayor Travis Bacon, Council Members Kathy Ryan, Michael Silliman, Larry Packer, Bo Harrison and Kent Nelson; Employees Conae Black, Cameron Wilford, Bryan Meadows

CONDUCTING: Mayor Travis Bacon, the meeting began at 7:11 p.m.

ORDER OF BUSINESS:

1. Discuss/approve/deny Resolution R02-2020, consenting to the inclusion of the City boundaries into the EMS Special Service District. This agenda item was discussed in an earlier meeting.

MOTION: Kathy Ryan made a motion to approve Resolution R02-2020, consenting to the inclusion of the City boundaries into the EMS Special Service District. Larry Packer seconded the motion. **VOTE:** Kent Nelson, Bo Harrison, Kathy Ryan and Larry Packer voted aye. Michael Silliman was not present for the vote. The motion carried.

2. Budget Work Session. Conae Black, Cameron Wilford and Bryan Meadows previously worked on balancing the Enterprise Funds and submitted to the Mayor and City Council the suggested changes to the 2021 budget. Conae Black went through each fund. She explained that the budget included for all employees a 3% COLA raise and the Regence Blue Cross Blue Shield Gold 500 insurance plan for eligible employees into the budget.

She stated that the General Fund is already balanced and pointed out that other than the money that CHEER receives from the State liquor fund allotment there is not any other money budgeted for Community Activity Grants. The only organization that has submitted in a request for a donation was the PTSA to help support the Grad Night celebration. In the past the city has donated \$500 to them. The Council discussed this and decided to donate that amount to them. The General Fund will be increased an additional \$500.

Conae Black explained the money budgeted in the Capital Projects fund. Phase one of the River Restoration project will cost \$606,960. The city will be putting in %150,000 and has submitted in \$456,960 in grant funding. She included \$125,000 from that fund for Better City economic development services.

C Roads historically has not budgeted money for salaries and wages but with the reduction of revenue in the water and sewer departments there is a need to. Water and sewer departments have a loss of revenue due to COVID 19 stay at home restrictions. All work done on vehicles and equipment will need to be coded to this fund and Highway Sales and Use fund. The money budgeted in street maintenance is for another section of road improvements in Elgin.

The Transient Room Tax Marketing and Infrastructure funds are very unreliable due to the COVID 19 restrictions. The budget decreased by about \$45,000 with hopes that business will get back to normal soon.

The debt in the Highway Sales and Use Tax fund has been paid in full however the city is seeing a decline in revenue also due to COVID 19. That budget was decreased about \$10,000.

There were not any changes made to the RAP Tax funds.

The Water fund is seeing a loss in revenue. The city has hired Brown and Caldwell to assist in coming into compliance with State drinking water standards and until we get further into the fiscal year we will not know what it will take to make those improvements so this made it hard to determine the expenses. Conae Black said if those expenses are any higher that what is budgeted then they will need to come out of the Capital Projects fund. This fund will need to be closely watched. For right now the city does not want to raise rates.

The Sewer fund is also seeing a loss in revenue. Expenses were decreased but in order to meet the needs of the department \$55,000 was budgeted from the beginning fund balance in hopes that business will get back to normal and that money will not be needed. The city does not want to raise rates in this fund either.

The Solid Waste fund has not been affected from COVID 19. There will a \$4,400 transfer from the General fund into this fund.

The Museum fund has also had a decrease in revenue due to COVID 19. The gift shop is well stocked and was able to reduce their expenditures by \$50,000. The budget was also slightly decreased in salaries and wages. The city is hoping for an additional \$50,000 in grant revenue.

There were not any budget changes made in the Cemetery fund.

3. Adjourn. The meeting adjourned at 8:42 p.m.

Travis Bacon, Mayor

Conae Black, City Recorder

Approved: June 9, 2020